

**FRANKLIN COUNTY  
ECONOMIC DEVELOPMENT & PLANNING  
280 East Broad Street, Suite 202  
Columbus, Ohio 43215**

**J O B   A N N O U N C E M E N T**

**WORKING TITLE:** GIS Manager (Non-Bargaining) **PCN:** 051230

**SUPERVISOR:** Planning Administrator

**PRIMARY RESPONSIBILITIES:**

Manage the GIS section and all data processing functions of the Franklin County Development Department. Oversee the installation and operation of software and hardware applications for the agency. Aid in the dissemination of information to outside agencies, including the translation of data from MetaMAP to ArcMap. Maintain internet/intranet websites and be familiar with working in an Ethernet network environment. Administer user accounts and passwords, perform and monitor regular systems backups; order and install computer equipment and software; test, evaluate and apply system and application upgrades; troubleshoot and report warranted hardware and software problems to the proper support technicians. Plan, develop, research, and implement GIS projects for the department and occasionally for other county agencies. Undertake creative map design and layouts to visual communicate complex data and issues to the general public. Develop the IT budget as part of the department's overall strategic planning process. Responsible for training agency employees in the use of the department's software and hardware and identifies appropriate training courses and classes for staff enrichment.

**MINIMUM QUALIFICATIONS:** Bachelors degree in computer science and prior supervisory experience preferred. 12 months training and/or experience in operation of GIS and ArcMap computer related software. Web page development, graphic design and natural resources background preferred.

**SCREENING CRITERIA:**

- Experience as a supervisory
- Demonstrated experience creatively utilizing GIS & ArcMap related software with portfolio illustrating work
- Training and teaching experience

**DEADLINE FOR APPLYING:** Monday, April 7, 2008

**STARTING SALARY:** \$25.60 per hour plus a comprehensive benefit package.

**If interested, apply on-line at [www.franklincountyohio.gov/commissioners/hr](http://www.franklincountyohio.gov/commissioners/hr)**

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